



Employment Practices Liability				
Named Insured				
Limit	<input type="text"/>	Deductible	<input type="text"/>	**Retroactive Date
Total Employees This Year		Last Year		Prior To Last Year
Does the Tribe have a written employee handbook that all employees receive?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Has the employee handbook been reviewed by legal counsel?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the Tribe have a full time Human Resources professional?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Does the Tribe provide employee training for harassment?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you use outside counsel for employment advice?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have written policies for harassment, sexual harassment and family medical leave?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a written annual employee evaluation?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are employment files kept for all employees?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are there uniform employee contracts?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do you have a written grievance policy in place?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
How many employees have been involuntarily terminated in the past three years (All Locations)				
Please explain the reason for terminating these employees (if applicable)				
Does the tribe require terminations be reviewed by both legal counsel and human resources?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Are you aware of any incidents which might give rise to a claim under this Policy?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
Do all employees receive training in proper implementation of your human resource policies and procedures?			<input type="checkbox"/> Yes	<input type="checkbox"/> No
<small>**If retro date is any date other than inception, please provide evidence of continuous coverage or copy of tail coverage.</small>				